

**KNOLLWOOD CHRISTIAN ACADEMY
FINANCIAL AGREEMENT
2024-2025**

- Registration is non-refundable/non-transferable.
- There is a five percent (5%) discount on tuition if the yearly amount is paid by August 1, 2024 (not eligible after August 10). The annual building fee (\$250) must also be paid at this time.
- The person who signs the financial sheet and enrolls the student is responsible for all the student's expenses.
- Tuition will not be prorated for a partial month. If student attends for any part of the month, the total monthly payment is due.
- Payment for books and fees are due by JUNE 1.
- Book, Activity and Technology Fees are non-refundable if student attends school for any portion of the year.
- Tuition payments will be drafted on the 1st of each month. A draft fee of \$2.00 per month will be added to the monthly tuition payment. A late fee of \$25.00 will be charged if bank draft fails.
- Tuition is due by the 10th of each month. Tuition payments not received by the 10th will be assessed a late fee of \$25.00.
- Tuition is due on the 1st of each month and past due after the 10th. A \$25.00 late fee will be added if not paid by the 10th of each month.
- When a tuition account becomes 30 days past due, the student may not return to school until the account is made current.
- I/We agree that if our balance becomes delinquent, defined as 90 days past due, and is referred to a collection agency or attorney, we shall be responsible for collection fees equal to 33 1/3% of the balance. We further understand and agree that if legal action is taken to collect the balance, we shall also be responsible for all court cost.
- On checks that are returned because of non-sufficient funds, \$25.00 will be charged. If a family has two (2) checks returned because of non-sufficient funds, payment after that must be made in cash.
- We do not accept post dated checks.
- Report cards and permanent records will not be released unless all accounts are paid up-to-date. This includes school fees, lunch charges, library fees, and payments to daycare.

I agree to pay _____ months, beginning _____ 2024 through May, 2025 at the rate of \$ _____ per month— plus \$2.00 monthly bank draft fee for the total payment of \$ _____.

Your signature indicates that the financial information has been read and understood.

SIGNATURE: _____ DATE: _____